

COMMISSIONERS' MEETING**WEDNESDAY, AUGUST 23, 2023 AT 10:00 AM**

THE PUBLIC MAY JOIN TODAY'S MEETING THROUGH ZOOM (NO VIDEO).

PHONE: 1 - 301 - 715 – 8592 MEETING ID NUMBER: 860 2495 9412 # PASSCODE: 423522

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1. **REPORT OF EXECUTIVE SESSIONS HELD**
 2. **PUBLIC COMMENTS**
 3. **APPROVAL OF MINUTES:**
 - COMMISSIONERS' MEETING OF AUGUST 10, 2023
 - WORK SESSION MEETING OF AUGUST 16, 2023
 4. **CHILDREN & YOUTH**
 - APPROVAL OF AN AGREEMENT FOR THE TERM JULY 1, 2023 TO JUNE 30, 2024 WITH PENN KASHAR, INC., POTTSVILLE, PA, FOR AFTER-HOURS ANSWERING SERVICES. RATES ARE \$115.00 PER MONTH FOR UP TO 100 CALLS, \$0.45 PER CALL PER MONTH THEREAFTER, AND LONG-DISTANCE CHARGES BILLED AT COST.
 - APPROVAL OF AN AGREEMENT FOR THE TERM JULY 1, 2023 TO JUNE 30, 2024 WITH BETHANY CHILDREN'S HOME, WOMELSDORF, PA, FOR RESIDENTIAL, SUPERVISED INDEPENDENT LIVING, AND TRANSITIONAL LIVING PLACEMENT SERVICES WITH PER DIEM RATES AS FOLLOWS: GENERAL RESIDENTIAL AT \$374.77, INTENSIVE RESIDENTIAL AT \$423.64, INDEPENDENT LIVING AT \$695.00, SHELTER CARE AT \$434.64, SUPERVISED INDEPENDENT LIVING AT \$433.69, TRANSITIONAL LIVING AT \$695.00.
 - APPROVAL OF AN ADDENDUM WITH OUTSIDE IN SCHOOL OF EXPERIENTIAL EDUCATION, INC., BOLIVAR, PA, FOR RESIDENTIAL PLACEMENT SERVICES TO EXTEND THE TERM PERIOD END DATE TO JUNE 30, 2024 AT CURRENT RATES AND TERMS.
 5. **HUMAN SERVICES / BLOCK GRANT PROGRAMS**
 - APPROVAL OF A PROGRAM FUNDED AGREEMENT WITH SCHUYLKILL COMMUNITY ACTION, POTTSVILLE, PA, FOR OUTREACH CASE MANAGEMENT SERVICES FOR THE PERIOD JULY 1, 2023 TO JUNE 30, 2024 WITH A CONTRACT CAP OF \$38,432.00.
 6. **DOMESTIC RELATIONS OFFICE**
 - APPROVAL FOR NINE EMPLOYEES AND THE RELATED TRAVEL EXPENSES THAT ARE CONSISTENT WITH THE COUNTY'S POLICY, TO ATTEND THE ANNUAL STATEWIDE DOMESTIC RELATIONS ASSOCIATION OF PENNSYLVANIA TRAINING CONFERENCE IN HARRISBURG, PA. THIS CONFERENCE IS SCHEDULED FOR SUNDAY, OCTOBER 1, 2023 AND CONCLUDES THURSDAY, OCTOBER 5, 2023. THE CONFERENCE ALLOWS STAFF TO INCORPORATE THE PROVISION OF UPDATES OF FEDERAL REGULATIONS, CASE LAW, AND STATUTES RELATING TO CHILD SUPPORT MATTERS, ACQUIRE KNOWLEDGE ON UPCOMING MANDATES, INTERGOVERNMENTAL MODIFICATIONS, CYBER SECURITY, UNUSUAL SUPPORT GUIDELINE SCENARIOS AND TAX CREDITS, PATERNITY DISESTABLISHMENT, UNIFORM PARENTAGE ACT, MODERN FAMILIES, INCLUSIVITY IN THE WORKPLACE, ETC. THIS LINE ITEM IS REIMBURSED AT 66% BY THE GOVERNOR'S OFFICE / BUREAU OF CHILD SUPPORT AND ENFORCEMENT.
 7. **911 COMMUNICATIONS**
 - APPROVAL FOR ANNUAL MAINTENANCE FROM DIGITIZE, INC. OF LAKE HOPATCONG, NJ, FOR OUR 3505/PRISM SYSTEM. THE TERM IS AUGUST 17, 2023 TO AUGUST 16, 2024. THE COST IS \$1,495.00 WITH NO INCREASE FROM PREVIOUS YEAR.

8. **SCHUYLKILL TRANSPORTATION SYSTEM**

- APPROVAL OF THE SALE OF SURPLUS PROPERTY, AS LISTED ON THE 8-16-23 WORK SESSION AGENDA, TO THE APPROPRIATE BIDDER IN ACCORDANCE WITH THE COUNTY'S COMPETITIVE BIDDING PROCESS.

9. **SOLICITOR'S OFFICE AND TAX CLAIM BUREAU**

- APPROVE AND AUTHORIZE THE COUNTY SOLICITOR'S OFFICE TO ENTER INTO A JOINT STIPULATED ORDER OF COURT AUTHORIZING COMPROMISE OF DELINQUENT TAXES FOR PARCEL NO. 38-03-0209.000, PERTAINING TO THE LAND BANK PROPERTY PURCHASED BY THE ASHLAND BOROUGH, IN ACCORDANCE WITH 72 P.S. SECTION 5551. THE NORTH SCHUYLKILL SCHOOL DISTRICT AND THE BOROUGH OF ASHLAND HAVE CONSENTED TO COMPROMISE THE DELINQUENT TAXES ON THIS PARCEL. THE COMBINED DELINQUENT TAXES BEING STRICKEN ARE \$4,501.25.

10. **TREASURER'S OFFICE**

- APPROVAL OF THE TREASURER'S REPORT FOR THE MONTH OF JULY 2023, AS PRESENTED AT THE WORK SESSION.

11. **HUMAN RESOURCES OFFICE**

- PERSONNEL ACTIONS & INFORMATION

12. **PAUL BUBER – FINANCE OFFICE**

- APPROVAL OF THE FOLLOWING BUDGET ADJUSTMENT FOR CURRENT YEAR **2023**:

| <u>OFFICE/DEPARTMENT</u> | <u>AMOUNT</u> |
|--------------------------|---------------|
| PRISON | \$ 218 |
| ADMINISTRATION | \$ 2,000 |
| DOMESTIC RELATIONS | \$ 4,000 |
| MAINTENANCE | \$ 45,130 |
| MAINTENANCE | \$ 52,235 |
| MAINTENANCE | \$ 106,000 |

ON BEHALF OF ADULT PROBATION

APPROVAL OF SUPPLEMENTAL BUDGET APPROPRIATION RESOLUTION **#2023-13** FOR \$4,712.

ON BEHALF OF DOMESTIC RELATIONS OFFICE

APPROVAL OF SUPPLEMENTAL BUDGET APPROPRIATION RESOLUTION **#2023-14** FOR \$4,500.

ON BEHALF OF ADMINISTRATION

- APPROVAL TO AUTHORIZE THE COUNTY TREASURER TO OPEN A SEPARATE BANK ACCOUNT WITH M&T BANK FOR THE PURPOSE OF DEPOSITING AND EXPENDING FUNDS IN CONNECTION WITH THE EMERGENCY SOLUTIONS GRANT PROGRAM.

13. **GARY BENDER – NEW BUSINESS**

ON BEHALF OF GRANT WRITER'S OFFICE

- APPROVAL OF A RESOLUTION FOR A MODIFICATION TO THE PINE GROVE TOWNSHIP 2018 CDBG PROGRAM MOVING FUNDS IN THE AMOUNT OF \$32,800 FROM THE HOUSING REHABILITATION LINE ITEM TO THE ADA RECREATION CENTER PROJECT.

- APPROVAL OF CHANGE ORDERS #2, #3 & #4 TO A CONTRACT WITH M&J EXCAVATION, INC. FOR A TOTAL OF \$1,029.44 INCREASING THE CONTRACT FROM \$154,640.00 TO \$155,669.44. CHANGE ORDER #2 IS TO INCREASE THE CONTRACT BY \$2,978.44 FOR A PIPE CONNECTION TO AN EXISTING STORM SYSTEM. CHANGE ORDER #3 IS TO INCREASE THE CONTRACT BY \$1,100.00 FOR LINE PAINTING. CHANGE ORDER #4 IS TO DECREASE THE CONTRACT BY \$3,049.00 FOR ACTUAL CONCRETE QUANTITIES USED. THE NET AMOUNT OF CHANGE ORDERS WILL BE PAID BY THE BOROUGH OF TOWER CITY. THIS IS FOR THE 2018 & 2020 ADA CURB CUT PROJECTS IN TOWER CITY.

ON BEHALF OF OFFICE OF ECONOMIC DEVELOPMENT

- APPROVAL TO ENTER INTO A 60-MONTH LEASE/PURCHASE AGREEMENT WITH MAUCH CHUNK TRUST COMPANY FOR THE LEASE/PURCHASE OF A 2023 FORD EDGE AT A COST OF \$43,880.40 FROM ROTTET MOTORS, TAMAQUA.

ON BEHALF OF MENTAL HEALTH / DEVELOPMENTAL SERVICES

- APPROVAL OF AGREEMENT WITH SERVICE ACCESS AND MANAGEMENT, INC. FOR THE PERIOD JULY 1, 2023 THROUGH JUNE 30, 2024, WHICH INCLUDES THE "APPENDIX H" OF THE PURCHASE OF SERVICE AGREEMENT IN THE AMOUNT OF \$6,752,634 THAT CONSTITUTES THE DISTRIBUTION OF MH/ID/EI SERVICE DOLLARS.

ON BEHALF OF HUMAN RESOURCES DEPARTMENT

- APPROVE THE CONTINUATION OF THE EMPLOYEE ASSISTANCE PROGRAM WITH INROADS AT FAMILY GUIDANCE CENTER. THE CONTRACT WHICH COVERS JULY 1, 2023 TO JUNE 30, 2024 PROVIDES UP TO THREE SESSIONS PER HOUSEHOLD MEMBER PER CONTRACT YEAR. THE TOTAL BASE COST IS \$5,940.00. EACH EMPLOYEE SESSION IS BILLED AT \$70.00. PER SESSION. IF ANY CRITICAL INCIDENT STRESS DEBRIEFINGS ARE NEEDED THEY ARE BILLED AT \$150.00 PER HOUR PLUS MILEAGE. ANY ADDITIONAL REQUIRED CONSULTING IS BILLED AT \$90.00 PER HOUR PLUS MILEAGE. THE CONTRACT INCLUDES TWO HOURS OF TRAINING PLUS ORIENTATION AND LITERATURE THAT CAN BE DISTRIBUTED TO EMPLOYEES.

14. **ADJOURNMENT**

PLEASE NOTE:

- THERE IS NO MEETING AUGUST 30, 2023 SINCE IT IS THE 5TH WEDNESDAY OF THE MONTH.
- THE NEXT COMMISSIONERS' WORK SESSION WILL BE AN **EVENING MEETING** ON WEDNESDAY, **SEPTEMBER 6, 2023 AT 6 PM** IN THE COMMISSIONERS' BOARD ROOM.

SALARY BOARD MEETING

WEDNESDAY, AUGUST 23, 2023

1. **REPORT OF EXECUTIVE SESSIONS**
2. **PUBLIC COMMENT**
3. **APPROVAL OF MINUTES:**
 - SALARY BOARD MEETING OF AUGUST 10, 2023
 - SALARY BOARD WORK SESSION OF AUGUST 16, 2023
4. **HUMAN RESOURCES OFFICE – PERSONNEL ACTIONS**
5. **NEW BUSINESS**
6. **ADJOURNMENT**