

**POTTSVILLE AREA SCHOOL DISTRICT
BOARD MEETING**

August 18, 2020

7:00 p.m

1. Opening and Pledge of Allegiance

Board President Statement

- A reminder to the public that the public comment period is not a question and answer period, but rather the opportunity for the public to submit comments to the board. Public comments will follow our public comment procedures which require members of the public to identify themselves by indicating name and address and we will read comments consistent with all aspects of our public comment policy. With our meetings now being conducted virtually until further notice, you can submit comments via the Q & A feature.

2. Public Comment - Are there any public comments at this time?

3. Presentation – Mr. Patrick Moran

“New EMT Program at Pottsville Area High School”

4. Approval of the July 7, 2020 Special Board Minutes and July 21, 2020 Board Meeting Minutes. **Motion to approve as recommended.**

5. Financial Reports – Mrs. Patricia Lombel, Assistant Business Manager

Treasurer’s Report for July 2020

- Mid Penn Bank – \$1,794,033.99

Motion to approve as recommended.

Cafeteria Reports

- Cafeteria Financial Report for July 2020

▪ Revenue Received	\$ 7,319.27
▪ Expenditures	\$ 42,800.47
▪ Net Gain (Loss)	\$ -35,481.20
▪ Cash Balance 7.31.20	\$ 22,829.39

Motion to approve as recommended.

List of Bills for Approval - **Motion to approve as recommended.**

6. Unfinished Business
7. Solicitor’s Report – Kevin Reid, Attorney at Law
8. Acting Superintendent’s Report – Dr. Jared Gerace

It is recommended by the Acting Superintendent that the Board approve the following items as listed:

ACTION

- It is recommended that the Superintendent's preapproval of the credits indicated for the following professional employees be ratified in accordance with the negotiated agreement between the PASD and the PASDEA:

Michael Anthony	-	6 Credits
Alicia Fehr	-	3 Credits
Kaycee Hess	-	3 Credits
Cara Kelly	-	6 Credits
Amanda Purcell	-	3 Credits

- It is recommended that the following professional employees be reimbursed as indicated for the successful completion of preapproved credit courses in accordance with the negotiated agreement between the PASD and the PASDEA:

Michael Anthony	-	\$1,548.00
Cody Blankenhorn	-	\$1,548.00
Lucas Bricker	-	\$1,548.00 (2019-2020)
Lucas Bricker	-	\$1,548.00 (2020-2021)
Alicia Fehr	-	\$1,551.00
Nathan Halenar	-	\$ 300.00
Kaycee Hess	-	\$1,551.00
Cara Kelly	-	\$1,548.00 (2019-2020)
Cara Kelly	-	\$1,548.00 (2020-2021)
Deborah Lecker	-	\$ 300.00
Jeremiah Lynn	-	\$1,548.00
Suzanne Sterner	-	\$ 300.00

- It is recommended that the following salary adjustments be made effective in the beginning of the 2020-2021 school year.

Cody Blankenhorn	-	Master’s +15
Suzanne Sterner	-	Master’s (Equivalent)

- It is recommended that the following list of personnel be elected as extra-curricular advisors for the 2020-2021 school year at the stipend indicated in accordance with the current Memorandum of Understanding between the PASD and the PASDEA approved August 18, 2020. (List attached)
- It is recommended that the Board appoint Mrs. Tiffany L. Hummel as Pottsville Area School District Title IX Coordinator, effective August 14, 2020. There will be no additional compensation for this position.
- It is recommended that the Board approve the COVID-19 Emergency Resolution. The resolution determines that the Pennsylvania Department of Education, due to the COVID-19 pandemic, constitutes an “emergency” with the meaning of Section 520.1 of the Public School Code. The Superintendent shall have the duty and the authority to develop a Health and Safety plan in a form and manner prescribed by the Pennsylvania Department of Education.
- It is recommended that the Board approve the Emergency Instructional Time Template Section 520.1 of the School Code which provides flexibility to meet minimum instructional time requirements in the event of an emergency that prevents a school entity from providing for the attendance of all pupils or usual hours of classes at the school entity.
- It is recommended to approve the School Reopening Health and Safety Plan for the 2020-2021 school year.
- It is the recommendation of the Acting Superintendent and the Pandemic Planning team to reopen schools following the Blended Learning Model as outlined in our School Reopening Health and Safety Plan.
- It is the recommendation of the Acting Superintendent to await further direction from PIAA regarding sports and congregate activities. This guidance is expected on Friday, August 21, 2020. Accordingly, the Acting Superintendent directs that all school sponsored practices and congregate activities not occur on campus or at any other venue or location during this time period. Upon further guidance from state officials and agencies, the Acting Superintendent may change or otherwise modify this directive.

Motion to approve as recommended.

- Federal Programs
- C-Tide Foundation

9. Committee Reports

ACTION Athletics and Extracurricular Activities – Mr. Craig Shields

It is recommended by the Athletics and Extracurricular Committee that the Board approve the following items as listed:

1. It is recommended that the Board approve the Memorandum of Understanding between the Pottsville Area School District Education Association and the Pottsville Area School District to clarify if stipends for Co-Curricular and Extra-Curricular positions shall be made during the 2020-2021 academic year due to the COVID-19 pandemic.
2. It is recommended that the Board approve the following Fall Coaches for the 2020-2021 season. **Coaches will be paid as long as sports are in session.**

FOOTBALL

Tom McGeoy, Head Coach	\$6,250.00
Kurt Eroh, Assistant	\$3,600.00
Jamie O'Brien, Assistant	\$3,400.00
Pete McDonald, Assistant	\$3,600.00
Rob Shaffer, Assistant	\$3,800.00
Rusty Yost, Assistant	\$3,000.00
Pete Kalinich, Assistant	\$4,200.00

Junior High-7th and 8th Grade

Mark Laubenstine, Head Coach	\$3,000.00
Lucas Bricker, Assistant	\$2,600.00

FOOTBALL EQUIPMENT MANAGER

Cody Blankenhorn	\$2,600.00
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CROSS COUNTRY

Kelly Lombel, Head Coach	\$3,000.00
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GOLF

Michael Anthony, Head Coach	\$2,600.00
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GIRLS' VOLLEYBALL

Maria Sherakas, Head Coach	\$4,361.00
Krista Varano, Assistant	\$2,000.00

BOYS' SOCCER

Zachary Reichert, Head Coach	\$3,800.00
David Sherry, Assistant	\$2,200.00

GIRLS' SOCCER

Robert Stock, Head Coach	\$5,300.00
Robert Evans, Assistant	\$2,200.00

GIRLS' TENNIS

Adrian Portland, Head Coach	\$2,600.00
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CHEERLEADER ADVISORS

Melissa Recla, Head Varsity	\$2,850.00
Jody Rutherford, Assistant	\$2,000.00
Christine Matz, Head Jr. High	\$1,600.00

- 3 It is recommended that the Board appoint the following volunteer coaches for the 2020-2021 school year:

FOOTBALL

Tony Barone
Daniel Doyle
Scott Grochowski
Tyler Heffner
Anthony Kelly
Charlie Schuster
John Toomey
Butch Vandermeer

EQUIPMENT MANAGER

Charles Rinaldo

GIRLS' VOLLEYBALL

Mike Puzauskie
Kendra Boris

BOYS' SOCCER

Ian Adams
Taylor Header

GIRLS' SOCCER

Eric Lord
Brian Spotts

JR. HIGH HEAD CROSS COUNTRY

Jennifer Brindle

CHEERLEADING

Crystal Reedy

4. It is recommended that the Board approve the extension of the Pepsi Beverages Company Agreement for five (5) years. Term of Agreement – July 1, 2020 through June 30, 2025.

Motion to approve as recommended.

ACTION Facilities and Grounds– Mr. Jerome Urban

It is recommended by the Facilities and Grounds that the Board approve the following item as listed:

1. It is recommended that the Board reject the bid for the Underground Storage Tank System Upgrades for reasons of non-conformance to the bid specifications. Bid Opening was August 3, 2020 at 1:00 p.m.

Motion to approve as recommended.

Transportation – Mrs. Ashley DeWitt

ACTION Finance – Dr. Ann Blankenhorn

It is recommended by the Finance Committee that the Board approve the following items as listed:

1. It is recommended that the Board approve the contract between the Pottsville Area School District and Schuylkill Pediatric Physical Therapy LLC by Lynn M. Babbitt, MSPT for Physical Therapy Services for school year July 1, 2020 to June 30, 2021. Hourly rate - \$62.00.
2. It is recommended that the Board approve the Tredegar Performance Films, Inc. Tax Assessment Appeal. The district would refund taxes over a period of five years to Tredegar.
3. It is recommended that the Board approve the fee agreement with Levkolic Associates to assist the Pottsville Area School District with the Redevelopment Assistance Capital Program (RACP) for Martz Hall and Pottsville High School Projects.
4. It is recommended that the Board approve the 2020-2021 Non-public Title I Agreement between Pottsville Area School District and Schuylkill Intermediate Unit #29. Term of Agreement – August 24, 2020 through June 4, 2021.
5. It is recommended that the Board approve the agreement between the Pottsville Area School District and Behavioral Health Associates for the 2020-2021 school year. The contract between BHA and PASD shall only cover the services which are specifically requested and physically utilized by the district.
6. It is recommended that the Board approve Ms. Corinne Mason, Interim Business Manager, as an authorized representative to make requests upon and receive any and all tax information and records from Berkheimer.
7. It is recommended that the Board extends the Business Privilege Tax (BPT) payment due date from May 15, 2020 to September 15, 2020.

- 8 It is recommended that the Board approve the provision of Student Assistance Program Service between the Pottsville Area School District and Child and Family Services Inc. effective first day of August 2020 in order to serve students with emotional difficulties and/or alcohol and other drug problems.
- 9 It is recommended that the Board approve the letter of agreement for the provision of Intensive Behavioral Health Services (IBHS) between the Pottsville Area School District and Safety Net Counseling, Inc., effective July 1, 2020.

Motion to approve as recommended.

ACTION Personnel – Mrs. Ashley Dewitt

It is recommended by the Personnel committee that the Board approve the following Personnel items as listed:

1. It is recommended that the Board accept the resignation of Jacqueline Sherry, paraprofessional at the DHH Lengel Middle School, effective July 16, 2020.
2. It is recommended that the Board accept the Administration's recommendation to recall Kelly Boyer off of the furlough list and assign her to the open position of special education teacher. Ms. Boyer's Current salary will remain at \$47,100, effective 2020-2021 school year.
3. It is recommended that the Board accept the Administration's recommendation to recall Michelle Goodman off the furlough list and assign her to the open position of PIMS secretary. Ms. Goodman's current salary will remain at \$20,000.00, retroactive to August 10, 2020.
4. It is recommended that the Board approve Madonna Hammer as the ACCESS Coordinator/Special Education Secretary at her current salary of \$29,299.25, effective August 19, 2020.
5. It is recommended that the Board rescind the April 21, 2020 motion for employee #1385 for unpaid time off request for December 7-11, 2020 due to the pandemic.
6. It is recommended that the Board approve the FMLA for employee #274, effective August 25, 2020.
7. It is recommended that the Board approve the FMLA for employee #31, effective August 25, 2020.

Motion to approve as recommended.

Promotion, Public Relations & Social Media – Ms. Linda Wytovich

ACTION Technology – Mr. Jerome Urban

1. It is recommended that the Board approve the charge of an annual technology fee of \$20.00 to Kindergarten through 4th grades beginning the 2020-2021 school year.

Motion to approve as recommended.

ACTION Curriculum – Dr. Michael Cardamone

1. It is recommended that the Board approve the following policies effective 2020-2021 school year:
 - DHH Lengel Middle School Family Engagement Policy
 - DHH Lengel Middle School Compact (remote)
 - District Parent and Family Engagement Policy
 - JSC Family Engagement Policy
 - JSC School Compact (remote)
 - JSC Schoolwide Plan

Motion to approve as recommended.

Policy and Procedure – Dr. Christina DiCello

Food Services – Dr. Michael Cardamone

Labor Relations – Mr. Patrick Moran

10. Information Board Member Reports
 1. Legislation – Mr. Patrick Moran
 2. IU 29 Representative – Dr. Michael Cardamone
 3. St. Clair Committee – Dr. Michael Cardamone
 4. PSBA Representative – Dr. Ann Blankenhorn

11. Revenue Report – Mrs. Patricia Lombel, Assistant Business Manager
 - Revenue Received for Month of July 2020
 - Local Sources: \$ 2,419,818.08
 - State Sources: \$ 80,814.31
 - Federal/Other Sources: \$.00
 - Total: \$ 2,500,632.39

Motion to approve as recommended.

12. New Business
 - Salary & Benefits Report for July 2020 (2 payrolls):
 - Total Salaries: \$ 1,082,271.32
 - Total Employer Share Retirement: \$ 371,268.42
 - Total Employer Share FICA: \$ 81,405.52
 - Total Employer Paid Insurance Benefits: \$ 523,950.75
 - Grand Total for July 2020: \$ 2,058,896.01

Motion to approve as recommended.

- Request for the Use of Facilities –
 - It is recommended that the Board approve the use of Martz Hall Parking Lot on August 30, 2020 at 5:00 p.m. for the Schuylkill County Volunteer Firefighters Association as a staging area for a first responder’s memorial parade. All will remain in their vehicles. Masks must be worn and social distancing will be followed. **Motion to approve as recommended.**

- It is recommended that the Board approve the following 2020-2021 suppliers for the Pottsville Area School District Cafeterias:
 - Bedway – fresh fruit and vegetables
 - Varano – meat and cheese
 - Guers Dairy - milk supplier, 100% orange juice, iced tea, 20% orange drink, lemonade, and spring water.
 - Moribito Baking Co. - supplier for bread and baked goods with the option to purchase certain specialty rolls from an alternate vendor should these products not meet our standards.
 - Hershey’s Ice Cream – ice cream products

Motion to approve as recommended.

13. Announcement of Executive Session

14. Adjournment – **Motion to adjourn as recommended.**